



## **D-I-Right Your Employee Handbook**

While a professionally developed employee handbook is always recommended, it's useless if you don't know what to do with it! What's more, thousands of practice leaders make "DIY" updates every year, without knowledge of current employment regulations or best practices. Keep your practice out of hot water and gain an understanding of what can be updated in an employee handbook, how to make those updates, and what should be left to the professionals.

### **Learning Points:**

- Be aware of common mistakes dental practices make when drafting their employee handbooks
- Gain a solid understanding of what policies you should have (and policies you should leave out)
- Understand which sections can be customized to fit your practice (and which ones to let the professionals handle)
- Know where to look for updates to applicable regulations